

Minutes of the Regular Meeting of the Board of Education of the Chinook School Division No. 211 held on Monday, February 12, 2024 at 11:00 a.m. at the Chinook Education Centre.

PRESENT: Kimberly Pridmore
Dianne Hahn
Ken Duncalfe
Rachael Eliason
Keri Hudec
Gwen Humphrey
Susan Mouland
Rachelle Patzer
Tim Ramage
Katelyn Toney – *arrived 12:15 p.m.*

Mark Benesh – Director of Education
Sharie Sloman – Chief Financial Officer
Joanne Booth – Communications Coordinator
Katie Andreas – Executive Assistant

REGRETS: Kathy Robson

STAFF PRESENTATIONS: Courtney Lawrance, Superintendent of Learning

The meeting was called to order at 11:00 a.m. by Chair Kimberly Pridmore.

AGENDA 14/24 Ramage THAT the Agenda be approved as circulated and revised.

CARRIED

CLOSED 15/24 Mouland THAT the Chinook Board of Education recess the meeting to go into closed session to discuss personnel items and other confidential matters to be received by the board.

CARRIED

OPEN 16/24 Hudec THAT the Chinook Board of Education rise and report.

CARRIED

MINUTES 17/24 Toney THAT the minutes of the Regular meeting on January 8, 2024 be approved, as presented.

CARRIED

FRENCH 18/24 Hahn THAT the Swift Current Comprehensive High School and
DESIGNATION Ecole Centennial School be designated as a French Language of Instruction School, as per the Education Act.

CARRIED

Courtney Lawrance, Superintendent of Learning, presented the Student Services Report.

STUDENT 19/24 Patzer THAT the Chinook Board of Education receive the Student Services
SERVICES report for informational purposes.

CARRIED

PMR 20/24 Duncalfe THAT the Chinook Board of Education approve the awarding
OM IRWIN SCHOOL of the tender to Suer and Pollon Mechanical in the amount of \$486,000 plus applicable taxes for the ventilation upgrade at OM Irwin School.

CARRIED

PMR 21/24 Moulard THAT the Chinook Board of Education approve the awarding
PONTEIX of the tender to Excel Refrigeration in the amount of
SCHOOL \$361,383 plus applicable taxes for the ventilation upgrade at Ponteix School.

CARRIED

MAJOR 22/24 Eliason THAT the Chinook Board of Education approves the submission
CAPITAL of the 2025-2026 Major Capital Funding Application to the
FUNDING Ministry of Education, as attached.

CARRIED

REGULAR MEETING ----- February 12, 2024

CLOSED 23/24 Humphrey THAT the Chinook Board of Education recess the meeting to go into closed session to discuss personnel items and other confidential matters to be received by the board.

CARRIED

OPEN 24/24 Ramage THAT the Chinook Board of Education rise and report.

CARRIED

ADJOURN 25/24 Hudec THAT we do now adjourn

CARRIED

Board Chair

CFO



SCCHS CAPITAL FUNDING RENOVATION CONCEPT SUMMARY

Quick Facts:

- Opened in the fall of 1969 and has been serving the community for fifty-two years.
- It is 26942 m² or 290,000 ft².
- It houses almost 20% of the students attending in the Chinook School Division.
- There are nine feeder schools, busing students to the SCCHS.

We commissioned **1080 Architecture** in 2019 to assess the school. The assessment included Mechanical Assessment conducted by **HDA Engineering**, Electrical Assessment done by **Ritenburg and Associates** and an Asbestos Assessment conducted by **Square One Consulting**

The purpose of the assessment was to determine the current state and life expectancy of the Architectural, Electrical and Mechanical systems and components, thereby assisting the Chinook School Division to make informed decisions for the rehabilitation of the critical systems and extending the useful life of the facility another estimated thirty to forty years.

When the Building assessment was complete, we asked the consultants to develop a "Renovation Proposal" to be implemented over four years.

The Renovation Proposal was to include the following:

- Prioritized upgrades to eliminate mechanical and electrical critical system failures causing a school shutdown.
- Upgrades to the building's life safety systems to comply with current building codes for the health and safety of the staff and students.
- Reduce energy consumption and operating cost of the plant.
- The least possible impact on the operation of the school.
- Budget Estimates.

The Renovation Proposal was completed in February of 2020 and budget updates in December 2021 and April 2023. Averages of 15% on architectural and electrical work and as high as 49% on mechanical equipment and work were applied in April of 2023.

We have increased the project budgets for 2024 an average of 10% - 15% on architectural and electrical work and 15% - 20% on mechanical. These increases were determined after conversations with consultants and contractors. These increases have been reflected in the Ameresco asset planner PMR projects.

The Chinook School Division has been upgrading the Swift Current Comprehensive Highschool as much as possible every year with the PMR funding provided but are severely limited due to rising cost and demands from the other 28 schools in our division. These upgrades are listed in the table on page two.

The updated budget for the next four years projects is on page three.



UPGRADE PROJECTS COMPLETED

Date Completed	Project	Cost	Funding
September 2020	Boiler Room Asbestos Abatement	\$939,000.00	Sask Builds Stimulus Funding 100%
August 2021	Replace main air handler AHU 1 with fan walls	\$624,000.00	PMR 100%
December 2021	Replace the Main Electrical Distribution and feeders to the sub distributions	\$736,247	Emergent Funds 68% (\$500,000) PMR 32% (\$236,247) Project No. 859.001
February 2023	Replace MCC and feeders to equipment	\$235,741	PMR 100% Project No. 870.001
January 2023	Replacement of boiler plant, DHW, pipes,	\$1,473,598* There are still \$17,523.85 in deficiencies HB, taxes incl.	PMR 100% Project No. 794.001 Project No. 842.001 Project No. 871.001
August 2024	Replacement of Chiller	\$600,500*	Project No. 877.001

*Projected cost



APRIL 2024 BUDGET ESTIMATES

PMR Project No	PMR Child No	Year 1, 2025			
833.001	824.001	PST	GST	Total	Total Net GST
Architectural	\$2,432,051	\$145,447.56	\$121,206.30	\$2,690,359.86	\$2,608,359.58
Mechanical	\$6,311,112	\$378,666.72	\$315,555.60	\$7,005,334.32	\$6,790,756.51
Electrical	\$1,136,378	\$68,182.68	\$56,818.90	\$1,261,379.58	\$1,222,742.73
Fees	\$1,312,924,.93	\$18,906.12	\$62,439.50	\$1,397,477.29	\$1,352,837.85
Projected Total					\$11,974,696

PMR Project No	PMR Child No	Year 2, 2026			
826.001	804.001	PST	GST	Total	Total Net GST
Architectural	\$2,043,069	\$122,584.14	\$102,153.45	\$2,267,807.59	\$2,198,342.24
Mechanical	\$5,617,080.00	\$337,024.80	\$280,854.00	\$6,234,959.80	\$6,043,978.08
Electrical	\$852,359.00	\$51,141.54	\$42,617.95	\$946,118.49	\$917,138.28
Fees	\$1,132,163.56	\$16,303.46	\$56,608.18	\$1,205,074.90	\$1,352,837.85
Projected Total					\$10,326,039

PMR Project No	Year 3, 2027				
873.001	PST	GST	Total	Total Net GST	
Architectural	\$2,043,069.00	\$166,196.46	\$138,497.05	\$2,267,806.59	\$2,198,342.24
Mechanical	\$6,660,774.00	\$377,024.28	\$280,854.00	\$6,234,958.80	\$6,043,978.08
Electrical	\$1,509,330.00	\$90,559.8	\$75,446.50	\$1,675,356.30	\$1,624,039.08
Fees	\$1,455,025.99	\$87,301.56	\$72,751.30	\$1,565,607.96	\$1,683,449.67
Projected Total					\$13,337,096

PMR Project No	PMR Child No	R	Year 4, 2028		
876.001	803.001 808.001	PST	GST	Total	Total Net GST
Architectural	\$1,339,956.00	\$80,397.36	\$66,997.8	\$1,487,351.16	\$1,441,792.66
Mechanical					
Electrical	\$219,802.00	\$13,188.12	\$10,990.10	\$243,980.22	\$236,506.95
Fees	\$207,447.81	\$12,446.87	\$10,372.39	\$230,267.07	\$223,213.85
Projected Total					\$1,901,513
GRAND TOTAL					\$37,539,344

Ministry of Education

2025-26

APPLICATION FOR MAJOR CAPITAL PROGRAM FUNDING

- Applications must be completed and submitted each year with current information.
- All reports, even from previous years, must be submitted with the current application.
- Applications deemed incomplete will be returned.

Note: Projects eligible for major capital funding are those requiring significant planning and resources to facilitate the construction of a new school, school addition or a major school renovation.

Deadline for application submission is February 29, 2024.

Date:	
School Division:	
School(s):	
Project Title:	
School Division Priority:	<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd

Project Type:

<input type="checkbox"/> Addition / Renovation
<input type="checkbox"/> New School
<input type="checkbox"/> Replacement School

Project Description:

Provide a detailed description of the proposed project scope. Define the issue(s) and how the proposed project will resolve the issue(s).

Please describe any plans or consultations that have occurred prior to this submission.

*****Attach consultant reports or preliminary plans for the project if available.*****

Risk and Options Analysis:

Describe the risks to facility occupants, surrounding schools and community if the project does not receive approval. Include any risk mitigation strategies that would be employed to mitigate that risk.

Describe alternative options and plans that the school division has considered if the project does not receive immediate funding support.

Empty response area for the Risk and Options Analysis.

Health and Safety:

Major capital applications are evaluated based on current or potential risks to the health and safety of students and staff. Health and safety issues pertaining to the following will be evaluated: site, foundation, floors, walls, roofs, air quality, fire protection, mechanical, electrical and access/egress.

Describe the specific health and safety issues which impact students and staff.

***** Health and safety conditions will only be considered and evaluated with corroboration of a third party report prepared by a certified professional. If no report is submitted or the information does not support your health and safety concerns, the project will not receive any recognition for health and safety.*****

Joint-Use Projects:

Joint-Use Projects are partnerships between two school divisions where two schools are built jointly with the intent to share facility space.

Please describe the proposed joint-use partnership details including:

- Schools and school divisions involved;
- Areas of the school to be shared in a joint-use arrangement; and
- Estimated percentage area of joint-use shared space.

****Proposed joint-use partnerships must be supported with an attached Memorandum of Understanding (MOU) and signed by all participating school divisions. If an MOU is not attached, the project will not receive recognition as a joint-use project.**

Functionality / Contribution to Program:

Describe any programming concerns or deficiencies that would be addressed by this project. (e.g. Program – space requirements for special needs children, vulnerable students and specialized programming; Functional – culturally appropriate spaces, poor physical layout, inefficient design that limits operational usefulness or efficiency).

Contribution to Community:

Describe how the project will impact or benefit the local community and/or region.

**** For community partnerships attach any related community group letters of support.**

Site Readiness:

If applicable, describe steps your school division has taken to select and secure a potential site for the project. Please describe the location, ownership status and the current state of negotiations with the town, city or rural municipalities. Please provide a breakdown of estimated land costs.

**** Attach any related documentation (i.e. letters, agreements) demonstrating the status of site readiness.**

Estimated Floor Area of Project (Addition/Renovation Projects ONLY):

Indicate the amount of floor area included in the addition/renovation:	
Addition	m ²
Renovation	m ²
Demolition	m ²

Estimated Project Costs (Addition/Renovation Projects ONLY):

Describe the projected scheduling of each cost component and the source of these costs. "Other Costs" must be explained below.	Renovation and Repair	\$
	Addition	\$
	Demolition	\$
	Furniture and Equipment	\$
	Other Costs	\$
	Taxes and Fees	\$
	Total Project Cost	\$

School Enrolment Projections

Please ensure enrolment projections are provided for each school included in the project. For proposed new schools, project enrolments of nearby existing schools, not the proposed school.

School #1													
2029-30 Enrolment Projection by Grade													
PreK*	K	1	2	3	4	5	6	7	8	9	10	11	12

School #2													
2029-30 Enrolment Projection by Grade													
PreK*	K	1	2	3	4	5	6	7	8	9	10	11	12

School #3													
2029-30 Enrolment Projection by Grade													
PreK*	K	1	2	3	4	5	6	7	8	9	10	11	12

*Ministry-Designated PreK only

Required Information

Please ensure the following information is included in your application to ensure that your project is evaluated in the following categories where applicable.

Health and Safety - Third party report(s) prepared by a certified professional.

Joint-Use School – Memorandum of Understanding (MOU) signed by all participating school divisions or any other participating partners.

Enrolments – Projections must be provided for all schools participating in the proposed project.

If applicable, please also include:

- Any additional consultant reports, information or plans.
- Community group letters of support.
- Letters or agreements demonstrating site readiness for the project.

School Division Official:

(Print)

(Signature)

(Date)

Submit your completed application to: edinfrastructure@gov.sk.ca